



Career Center

Career Services and Experiential Education



Your college experience is more than an investment of time, money, and effort - it's an investment in your future. Jamestown College has services and resources available to help you explore your career interests, abilities, and aptitudes. Quite simply, we help our graduates get jobs - great jobs - in a wide variety of areas. Our graduates have an edge over other applicants due to their excellent college preparation, along with attentive placement services before and after graduation.

Services Offered

Jamestown College's Career Center assists you from the decision-making point through job acceptance. The Center will help you in many areas of planning, including:

- career guidance
- career counseling and testing
- internship and job search assistance
- resume and interview preparation
- occupational and employer file searches for background information
- geographic research if relocating or job hunting in other areas of the country
- resource materials available to learn more about and plan for graduate school
- study abroad information and assistance

Employers Say

Leading employers can hire candidates from any college. Many look for Jamestown College graduates because they are very well-prepared to meet today's career challenges. A quality education matters to employers. A solid education, outstanding work habits, and strong teamwork skills are just a few hallmarks

employers notice in Jamestown College graduates. Generally, employers say they want graduates who have:

- achieved a well-rounded education
- participated in extracurricular activities which help develop team and leadership skills
- worked in a co-op or internship position as part of the educational process
- maintained academic progress

Career Exploration

Occupational resources are available to help you learn about the nature of different careers, the training they require, job outlook, earning potential, and other valuable information.

A personal assessment of you and your goals coupled with occupational, employer, and geographic research, can provide valuable information that will help you make a wise occupational choice and set realistic career goals.

Employer files help you research prospective employers to learn about their companies, the products and services they provide, types of positions available, and the skills, qualities, attributes, and educational backgrounds they prefer in

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their employees.

On-campus career fairs and interviews give students the chance to meet many employers. Internships, job shadowing opportunities, and summer job placement are all available from the Career Center.

Personal References

You're not just a number to the Jamestown College faculty and staff. They are more than willing to provide you with personal references for prospective employers.

Experiential Education

Experiential Education includes field experience such as internships, job shadows, volunteer work, and consulting projects. Part of Jamestown College's philosophy of producing well-rounded graduates involves offering internships in a multitude of areas. Internship opportunities that assist students in making career decisions are now available regionally, nationally, and internationally to all majors.

The following classes are offered by the office of Experiential Education:

- Introduction to Experiential Education
- Internship Preparation
- Internship
- Consulting

The Experiential Education office is also the College's headquarters for study abroad. Through the International Student Exchange Programs (ISEP), Jamestown College students have the opportunity to study at one of 140 sites around the world.

Consulting

Teams of student consultants work with small businesses, non-profit organizations, and individuals to provide assistance and to apply the knowledge gained from coursework to a problem or concern, and to practice research skills. Students have the opportunity to apply classroom knowledge while learning to

work effectively together to deal with conflicts and problem-solve to reach their team goals, assume responsibility for a real project, and feel great pride in seeing the impact of their contribution to the project.

Our students have had the opportunity to work on projects such as:

- assisted an inventor with correspondence and research
- prepared a survey; collected advertising information, real estate estimates, and wholesale supplier lists; and prepared a database for a potential business; store has opened as a result
- developed advertisements and other promotional materials for a new business
- assisted a regional planning office with state reports, the development of training workshops for local businesspeople, and set up a computer backup system, establishing better security and virus protection, and upgrading network hardware
- researched local housing information for a possible new housing development; development has since been established
- conducted an audit of a non-profit organization's books
- conducted a research and marketing survey for a real estate company
- prepared grants to fund operations for a regional nonprofit organization

Students have the opportunity to meet potential employers at career fairs held throughout the year on campus, in the community, and around the region.

Hot Careers

You can obtain a degree at Jamestown College leading toward literally hundreds of careers. The top employers of candidates with non-technical degrees include:

- accounting services
- educational services
- retail/wholesale trade
- financial services
- commercial banking
- consulting services
- government
- insurance

Career Center Staff

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Director, Experiential Education

The Center's staff, both of whom hold Global Career Development Facilitator credentials, assist students in matching their skills with a profession. They encourage students to explore a wide range of majors early in their college years to find the right fit.



Jamestown College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities.

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